DONATION OF MEDICAL EQUIPMENT TO PORT-DE-PAIX, HAITI

The Haitian Coalition of Philadelphia (HCP) with the help of Mission Relief Services of PA was able to donate a large container filled with medical supplies and equipment to Immaculate Conception hospital in Port-de-Paix, Haiti. This was possible with a fundraising organized by NordOuestReuni (NOR), an organization composed mostly of members from the North-West Department of Haiti. This report covers the entire process and demonstrates how something so big and important can be made possible by collective small efforts from few concerned citizens.

Mission Relief Services is a private, non-profit humanitarian aid organization specializing in the redistribution of medical and surgical supplies to Third World countries. They load the containers themselves and seal them. No one can break that seal until the containers get to their destinations. Scan-Shipping the maritime carrier, after inspection by the Ministry of Health and the Population employees took all the equipment and merchandise to Port-de-Paix. Every single item shipped made it to the hospital. A letter from Dr. Saaely Polycarpe, see Appendix-B, confirmed that they received all the equipment.
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Part-1

1A - The Great Collaboration (HCP/NOR – 2014)

The Haitian Coalition of Philadelphia (HCP) has been since 2008 donating medical equipment and supplies to hospitals in Haiti. On February 2014, members of the coalition visited two governmental departments (Department of Economy and Finance and Department of Public Health and the Population) in Port-au-Prince, Haiti. They presented to Dr. Florence D Guillaume, Minister of the Department of Public Health and the Population and Mr. Urbain Pressoir Excéus, Director of the cabinet of the Department of Economy and Finance different projects that HCP would like to do in collaboration with their departments. The three groups discussed and agreed on three important projects that would definitely help Haiti. These projects were:

1. **Distributions of medical equipment and supplies on an annual basis to hospitals in different cities in Haiti.**
   In this project, HCP would provide the medical equipment and supplies; the Department of Public Health and the Population would verify the quality of the supplies; the Department of Economy and Finance would authorize the release of these supplies free of custom fees; an organization from the selected city would pay for the transportation (Philadelphia to Port-au-Prince) of the container.

2. **Helping to eradicate malaria across the whole Island (Haiti and the Dominican Republic)**
   HCP will work with the department of Public Health and the Population in Haiti and collaborate with other organizations in Philadelphia that have successfully completed similar projects in other islands such as Suriname.

3. **Organizing yearly health fairs in Haïti, mostly for the elderly.**
   HCP in collaboration with other Medical organizations in Philadelphia, such as «VOSH of PA», «Men Anpil» and other groups to organize health fairs in different cities in Haiti.

Mr. Urbain Pressoir Excéus and Mr. Wilson Laleau (Minister of Economy and Finance), two residents of Port-de-Paix requested from HCP that the next medical container (Project -1) be delivered to Immaculate Conception hospital, located in Port-de-Paix (Capital of the North-West Department of Haiti). HCP agreed and immediately contacted organizations from that area of Haiti to help with the transportation expenses. Out of all organizations contacted from the North-West Department, NordOuestReuni (“NOR”) organization, under the direction of Dr. Laurent Pierre Philippe, Dr. Egel François and Mr. Ulrick Maurisseau, responded and agreed with open arms to take on the task of handling the transportation fees. Hence, one of the greatest partnerships (HCP/NOR) was formed to help improve health in the city of Port-de-Paix, Haiti.

On August, 2014, HCP with its partner organization, Mission Relief Services, began to identify and collect medical supplies and equipment for the hospital, while “NOR” contacted its members mostly from the North-West part of Haiti for assistance with this noble cause. From August to December, 2014, NOR held a very successful fundraising campaign. With the generous donations from its members, parents, and community members, NOR raised $10,776 for the transportation fees of the container from Philadelphia to Port-au-Prince; the list of donors is shown in Section-1B. HCP/Mission Relief Services were able to collect approximately $80,000 worth of medical equipment and supplies to ship to Haiti.

The first board meeting between members of HCP and NOR was held on November 8, 2014, at the Hilton Hotel in Philadelphia. The complete minutes’ details of that meeting are shown in Appendix-A.
1B - FUNDRAISING FROM AUG. 23rd - Dec. 6th, 2014

Container to Immaculate Conception - Port-de-Paix, Haiti

Members of HCP/Mission Relief provided a container full of medical supplies and equipment

Members of NOR collected the money for the transportation fees

List of DONORS from NOR are:

Dr. ANTOINE V. CHARLES  
SERGE PINARD, CFP, LUTCF  
ANTOINE WILFRID POLIARD, Esq.  
DRs. GERALD AND JOCELYN APOLLON  
DR. CONRAD – DALTON-LANGSTON & CASSANDRA DUCAN  
ING. ULRICK & EUNICE MAURISSEAU  
DR. LAURENT PIERRE PHILIPPE  
DR. MARIE I. MOREL, MD. PA  
MARIE JOSE SANTELLI  
CECILE COMWALL, RN  
CHESLY FREDERIQUE  
BURS AND GARRETT PHYSICAL THERAPY  
DR. RAYNOLD & CAROLE DEPESTRE  
PARNEL & PEGUY MAURICE  
JUDSON ANDRE & EVENA JOSEPH  
LES AMIS DE PORT-DE-PAIX  
ELEONORE GUERRIER, RN  
ATT. EDDY & MIGUEILITA STACO  
EDWIDGE & GINETTE CHERISME  
MICHAEL SANTIAGUE  
DR. EGEL & CARMEN FRANCOIS  
DR.CHANCELOR DANIEL  
DR. KARL LATORTUE  
DR. JEAN PEREZ NAZAIRE  
THEODORE ACHILLE, ESQ  
DR. ANDRE MUZAC  
M. MAURICE CELESTIN-NOEL  
MARIE CLAUDETTE ETTER POULARD  
DANIELLE GABRIEL & JAMES ELIE  
REV LOUIS MONFORT ST FORT (NEW BAPTIST CHURCH  
FRED ST. AMAND-VALPARAISO UNITED SERVICES  
THOMAS H. LINDBERG  
TAYLOR M. LAGUERRE  
ING. ROGER TANEUS-HOUSEHOLD OF ANGELS  
ALLI.DEV & ADV ST. LOUIS INC – ADAS  
PARFAIT BELLOT  
JOSETTE PIERRE PHILIPPE, RN, RPT  
ING. ALIX & MILDREED SIMON  
MARIE THERESE & MYRIAM GEHY  
ROBERT REMY, RN  
YVES & CHARLOTTE BIEN AIME  
MARIE CLUNIE JACQUES, RN  
SERGE BELLEGARDE  
BARBARA A. DENIZE, MSW  
DR. YVAN DEMOSTHENES  
Dr. JEAN DAUPHIN  
JEAN MARIE WOLFF  
DR. WESNER & JOSEETTE FLEURANT  
DR. DUCARMEL AUGUSTIN, MD, PA  
EDOUARD FERRIER  
DR. JOSEPH & MICHELLE BAPTISTE  
DR. SERGE JC PIERRE LOUIS  
DR. J. W. MUSCADIN  
BEULAH POLIARD  
VIOLENE DUMOMEY, MSW  
ROBERT & ROLANDE BIEN AIME  
DR. YVES & CAROLE MANIGAT  
DR. DANY & ETSUKO WESTERBAND  
BEULAH G. CAMILLE  
DR. MARGARET A FOUNTAIN  
YVAN THERVIL  
DR. YVES-JACQUES PIQUION  
ING. ANICET HENRY  
FRITZNER & MARIE BIEN AIME  
DR. FRED & AGATHE CHAMPAGNE  
DR. FRITZ & MARLENE APOLLON  
JOSEPH ROCK ROCHE  
DR. PAUL LUNIS  
DR. ANDRE ST. LOUIS  
DR. JEAN ALCE  
ING. JOSEPH RAOUIL  
DR. JEAN & SYLVIE MATHURIN  
ING. MAX AIRY CASSEUS  
JANICE JESSUP  
DARLIE & THIERRY HILAIRE  
DR. EMMANUEL & EDDA FRANCOIS  
ROLAND ROMAIN  
GEORGES R. MILLIEN  
ING. LINDA CESAR  
DR. LYNN M. & CYNTHIA SCOTT  
DR. ROOSEVELT CHERISME  
LUGENS ETIENNE  
MYRLANDE DAGUINDEAU-GUITEAU  
ARLETTE & ROBERT MITTON  
DR. JEAN BAPTISTE JASMIN  
DR. ADUL LAWAL  
RENEE CLERMONT, RN  
CHARLES MULLER EUGENE  
ANNE MARIE ROMAIN  
DR. LAURA ROMAIN
A total amount of $10,776 was collected for the transportation of the container to Port-de-Paix. At the end of December, 2014, HCP asked NOR members to stop contributing; enough funds had been collected to cover the transportation fees.

HCP and NOR are very grateful to all the contributors for their generous donations. These donors are truly concerned about their homeland and City. Let this serve as a great model to other Haitian communities in the US and around the world. Hopefully that will motivate other constituents to do the same for their own cities. A small effort from everyone can make the impossible happened; in this case, it concerned saving other brothers’ and sisters’ lives. NOR members have set the bar very high; HCP/Mission Relief Services ensured that the equipment and supplies collected reach the Immaculate Conception Hospital in Port-de-Paix, Haiti.
“Thank you” letters showing the amount that each member contributed were sent to all donors. **HCP spent $73.85** for envelopes and stamps. The box below shows the account balance after spending the above amount.

At this point **Amount Raised** = **$10,776.00** and **Amount Spent** = **$73.85**; **Balance** = **$10,702.15**
Part-2

2A - Collection of the Supplies

Figure-1: Dr. Michel M.A. François and Joe De La Valle introducing the completed solar cooling system during the 2014 HCP End of the Year Gala. Standing in the back is Jerry Sorgento a solar panel specialist. The three of them designed and built the complete solar powered system to be used to preserve blood specimens and other perishable items at the Immaculate Conception hospital in Port-de-Paix, Haiti, in time of blackout.

HCP members travel to Haiti many times during the year. They always note on what technology is mostly needed in Haiti. This year electricity and clean water, not only for drinking but also for washing, were the two issues that demanded immediate attention. In a meeting with Giordani Jean Baptiste and Joe De La Valle (who had previously donated two small solar generators for charging cell phones and for the use of laptops to two families in Haiti), Dr. François proposed the designs and constructions of two types of portable solar generators: the first, a small cooling system that would allow hospitals and health centers in remote areas with no electricity to preserve blood or any other perishables; the second, an in-house two-level water purification system for drinking and showering. Both systems would be powered by solar energy. Dr. François requested and received authorization from NOR Executive Board, Dr. Laurent Pierre Philippe and Ulrick Maurisseau, to use $600.00 of the donated funds to build the solar cooling system for the hospital in Port-de-Paix. Dr. François and Mr. De la Valle designed and built it. **$600.00 were spent to build the generator.** The box below shows the account balance after getting parts to build the portable solar cooling system.

At this point **Previous Balance = $10,702.15** and **Amount Spent = $600; Balance = $10,102.15**
Early January, 2015, Mission Relief Services started packing the collected medical supplies and equipment in a 40-ft container. The following set of pictures displays some of the materials as they are being packed inside the container.

**Figure-2:** Quarter-filled container; shown inside are medical furniture, stretchers, wheelchairs, office furniture and other items.

**Figure-3:** Half-full container; shown inside are the solar generator that was built by HCP, solar panel, few operation tables.
Strong People with common interest + Togetherness = Strong Community + Bright Future

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Figure-4: Halfway – full container; medical supply boxes can be seen inside

Figure-5: ¾-full container; desks, wheelchairs, walkers, side bed drawers, mattresses and other items can be seen inside.
Mr. James Harrison and his staff did an incredible job collecting and securely packed these supplies in the container. Mission Relief Services then sealed the container until its delivery to Port-au-Prince. The list of the most important equipment and items placed in the container are shown on the next page.
March 31, 2015

A medical supply and equipment shipment to:

Dr. Florence D. Guillaume, Ministre
Ministère de la Santé Publique et de la Population
111, Rue Saint-Honoré
Port-au-Prince, Haïti
A donation to: Hôpital Immaculée Conception de Port-de-Paix
Phone #’s: 3 751-5551, 3 156-8888
Container #CARU 990418 3, Seal#032568

- 6 ea. hospital stretchers Hill-Rom's
- 6 ea. hospital suction machines with stands
- 2 ea. hospital beds
- 6 ea. filing cabinets
- 1 ea. Blood drawing chairs
- 2 ea. exam tables
- 40 cs. Hospital linens, gowns, blankets, towels
- 2 ea. office desks
- 1 ea. yellow linen cart
- 25 ea. hospital mattresses
- 10 ea. IV poles on wheels
- 2 ea. patient recliners on wheels
- 10 ea. bedside cabinets on wheels
- 147 cs. Medical supplies
- 12 ea. secretarial chairs on wheels
- 12 ea. stackable chairs
- 5 ea. wheelchairs
- 2 ea. Oxygen cylinders with carts
- 1 ea. crate with lab suction units & Oven
- 1 ea. crate with Dr. Francois's solar generators
- 3 ea. small desks for the office (end tables)
- 1 ea. computer table
- 15 ea. folding walkers all types
- 12 ea. Pr. crutches
- 1 ea. surgical cart on wheels Stortz
- 1 ea. Manual hospital bed on wheels

- **325 items**            **Total value:** $79,640

More items that are not on the list were added later in the container before shipping it to Haiti.
Scan-Shipping Inc. was selected as the carrier to transport the supplies to Port-au-Prince, Haiti. A check in the amount of $850.00 was sent to Mission Relief Services for loading the container and another check for $3,914.75 was sent to Scan-Shipping Inc. for transporting the container to Haiti.

The container left Coatesville, PA at the beginning of April 2015 to New York City where it was shipped to Haiti. As soon as the paper work was completed, see the bill of Lading on the next page, the container was placed on the deck of the MSC SARISKA UW514A (Vessel) and shipped to Port-au-Prince, Haiti, on April 9th 2015. HCP forwarded to the Minister of Public Health and the Population in Haiti the following documents: bill of lading, list of donated materials and certificate of donation. HCP also sent a donation letter to the Immaculate Conception Hospital in Port-de-Paix.

A total amount of **$4,764.75 was spent to ship** the container from Coatesville PA to Port-au-Prince, Haiti. The box below shows the amount of money spent up to this point and the remaining balance. This should have been the total amount of money paid by NOR for the project if everything went as planned. Unfortunately, this was not the case.

At this point **Previous Balance = $10,102.15** and **Amount Spent = $4,764.75**; **Balance = $5,337.40**
Figure-8: The Bill of Lading from Scan-Shipping Inc. showing that there is no hazardous materials in the container.
Part-4 4A – Getting the Container through Customs in Haiti.

The container arrived in Port-au-Prince, Haiti on April 27th, 2015. To prevent a $40.00/day fee that would be imposed if the container is left in custom for more than 17 days, the ministries in Haiti and HCP should act very fast. However, to get the container out of custom as soon as possible, HCP usually sends one of its members to Haiti to activate the process, take care of the paperwork, including obtaining from the Department of Finance the authorization to access the container. **HCP has spent $540.00 in travel expenses for Mr. Giordani Jean Baptiste to travel to Haiti.** The two ministers, unfortunately, were out of the country on urgent matters at the time Mr. Jean Baptiste arrived in Haiti; this event delayed the project and thwarted the original plan. Mr. Jean Baptiste returned the US without completing his mission of having the medical supplies released to Port-de-Paix. Dr. Michel M.A. François then traveled to Haiti to secure the delivery. He paid for his own airline tickets, **but carried with him $300.00 from NOR account as spending money in Haiti.**

Dr. François, with the help of many concerned Haitians, completed the necessary paperwork to get the container out of custom within 3 days; see the signed required letter and the memorandum stamped and signed by the proper authorities dated May 11 and 13, 2015 respectively, on the following 2 pages.

Dr. Michel M.A. François commented after completing the work: “This successful sequence of events make me believe what once Dr. Alix Lasègne, former Minister of Health and the Population under President René Préval, said to me one month after the devastative earthquake hit Haiti”. He said:

“Dear friend, other countries to manipulate most of the money donated to Haiti made the world believe that Haiti has a corrupted government. Believe me, we are not corrupted. We are proud concerned citizens of Haiti who want to see good things for our people. I must say this tough; there are other people around us who are not members of the government who are doing bad things for their own personal profits. We have no control over these corrupted people, and don’t even know what they are doing. Truly, high level officials in the government are honest good Haiti citizens”.

Indeed, said Dr. François, there are a few good citizens serving the interest of the people in Haiti.

The stamped memorandum shown on page 16 was then taken to the Directeur Général de l’Administration Général des Douanes, Mr. Clovis Noel, who told Dr. François that nothing else was needed to remove the container. Mr. Noel advised Dr. François to return the memorandum to the custom section of the Ministry of Public Health and the Population. The next morning on his way to the airport, Dr. François stopped by the Ministry of Public Health and the Population Department to give the signed memorandum to the custom section of that department.

At this point **Previous Balance = $5,337.40** and **Amount Spent = $840**; **Balance = $4,497.40**
**Figure-9:** Letter from the Minister of Public Health and Population to the Minister of Economy and Finance for requesting the franchise.
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**Figure-10:** Letter from the Minister of Economy and Finance to the Director of Custom requesting the releasing of the container.
Thanks to the diligence of so many good citizens, Dr. François was able to complete the process for the container in a record time of two days and took a plane back to Miami, USA to meet with other Haitian organizations that same night to discuss other projects. HCP would like to acknowledge the following people in Port-au-Prince who were very instrumental in the success of this project.

Mr. Vladymir François (Directeur Exécutif de l’Association Professionnelle des Banques)
Dr. Florence D. Guillaume (Ministre de la Santé Publique et de la Population)
Mr. Ronald Gray Décembre (Secrétaire d’État aux Finances)
Mr. Urbain Pressoir Excéus (Directeur Général du Budget)
Mr. Jean Marie Guillaume (Directeur Général du Conseil National des Télécommunications)
Mr. Guy E. L’éveillé (Directeur du Cabinet du ministre de la Santé Publique et de la Population)
Mr. Clovis Noel (Directeur Général de l’Administration Générale des Douanes)
Mr. Ghisler Dugas (Directeur Général du Ministère de Commerce et de l’industrie)
Mr. Pierre Fanfan (Chef Section BC/Dédouanement) et son group: Mr. Bozile Patrick, Mr. Gary Louis and Mr. Lesly Petit Frère.

The support of the following individuals has been also instrumental in this effort: Dr. Laurent Pierre Philippe (Maryland, USA), Mr. Jean Lans (Miami, USA), Mrs. Yanick François (Miami, USA), Mr. Giordani Jean Baptiste (Philadelphia, USA), Pasteur Thervil Jean Claude (Port-de-Paix, Haiti), Dr. Saaely Polycarpe (Port-de-Paix, Haiti) and Dr. Beatrice Rolland (Philadelphia, USA). The physical distance did not stop them from checking on the progress of the project every day.

They were not able to take the container out of customs for many weeks because the trucks from the Ministry of Health and the Population as well as the one from the hospital in Port-de-Paix were not operational. The container remained in custom for an additional 66 days at $40.00 per day. An additional amount of $2,904 must now be paid to the shipping organization to get the container out of custom. This organization headquarter is in Switzerland. After negotiating with them, they agreed to reduce the fee to $1,330. The Ministry of Health and the Population department paid $684.45 and NOR paid the remaining amount $645.55. To expedite the transportation of the container to Port-de-Paix to avoid any more fees, HCP asked Scan-Shipping to deliver the container to Port-de-Paix using their own truck. They were willing to do so for an amount of $1,670 that NOR agreed to pay.
4B – Amount of money paid by the Minister Departments in Haiti

The total amount of money paid by the Ministry of Health and the Population to get the container out of custom is shown below

<table>
<thead>
<tr>
<th>Requisition number</th>
<th>Enterprise</th>
<th>Kind of Work</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01569</td>
<td>MJ Services</td>
<td>Declaration form</td>
<td>$100</td>
</tr>
<tr>
<td>01570</td>
<td>MLH</td>
<td>Transport</td>
<td>$240</td>
</tr>
<tr>
<td>01572</td>
<td>DECSA</td>
<td>Guarantee Deposit</td>
<td>$300</td>
</tr>
<tr>
<td>01571</td>
<td>DECSA</td>
<td>Demurrage</td>
<td>$484</td>
</tr>
<tr>
<td>01568</td>
<td>OPR</td>
<td>Temporary Floating</td>
<td>$200</td>
</tr>
<tr>
<td>01566</td>
<td>MSC</td>
<td>Maritime line</td>
<td>$600</td>
</tr>
<tr>
<td></td>
<td>MLH</td>
<td>Credit to MSPP account or amount due for stockage</td>
<td>$460</td>
</tr>
</tbody>
</table>

**Grand Total** $2,384.00

*Figure-12: Amount of money paid by the ministries in Haiti to Custom.*

HCP wired an additional amount of $3,000 to Haiti. A $35 fee was charged for the transfer of money. A copy of the money transfer form and the receipts of the fees paid by NOR in Haiti are shown on the next page. Since the container was sent through the Ministry of Health and the Population department, the receipts even though were paid by NOR had to have the name of to the Ministry of Health and the Population written on them.
Figure 13: Copy of the wired money from HCP’s bank account in PA to Pétion-Ville, Haiti.
At this point Previous Balance = $4,497.40 and Amount Spent = $3,035; Balance = $1,462.40

Figure-14: Receipts of the bills paid by oney paid by HCP in Haiti to Custom.
Part-5  

**5A –Destination and Delivery**

In mid-July 2015, the container finally reached Immaculate Conception Hospital in Port-de-Paix, Haiti. The hospital staff was very happy and relieved. This is the first time in its history this hospital in that region has received so much medical supplies and equipment. According to the staff, not one item of the shipped supplies was missing in the container. As they said, they have never seen so many items being unloaded in their receiving area. The whole City of Port-de-Paix was shocked.

**Figure-15:** Custom in Port-au-Prince

**Immaculate Conception Hospital, Port-de-Paix, Haiti**

**Figure-16:** Mr. Vladymir François (on the left) with his mother, Mrs. Marthe François (middle right) posing with two members of the hospital.

**Figure-17:** Mrs. Marthe François seating with nurses in front of the hospital during their break time.
5B – Products in used

Many of the medical supplies and equipment (beds, IV poles, stretchers, crunches, etc.) were put to good use as soon as they were removed from the container. This goes to show the importance of these supplies to the hospital operation and survival.

Those patients arrived to the hospital the same day the supplies were removed from the container. Where would they be placed while waiting for care if the medical equipment had not been available? One of the most important items in the container, the solar cooling system designed and built by HCP members to refrigerate perishable items in the hospital when there is no electricity, was immediately used as a power source to generate lights in the nursery room instead. The medical staff of the hospital thought that it would be more useful that way. That was quite fine with the donors since it was used for a good cause.

Samples of other items that were delivered to the hospital are shown on the next page. Please refer to the list of items on page-11 to find out the number of items sent per category.
5C – Extra Items

Figure 19 Pictures of more items delivered to Immaculate Conception Hospital in Port-de-Paix.
Haitian Coalition of Philadelphia (HCP), NordOuestReuni (NOR) and Mission Relief Services thank everyone who contributed to make this project a success. Many lives will be saved in that small section of Haiti because of small contributions from different people for a noble cause. Imagine how Haiti would have been if others had done the same for their departments in Haiti. **Would not that for sure make a big difference in the quality of life in Haiti?** Think about it and let us know if you would want to do the same for your city.

We could probably ship more medical supplies to Haiti. HCP is able to ship up to four containers per year to Haiti. We need more organizations similar to NOR to step up to the challenge. HCP is open, willing and able to cooperate with constituents of anywhere in Haiti to foster better healthcare for our brothers and sisters. Today is Port-de-Paix, but Cap-Haitien and L’Azile have done it as well. **Then Jérémie, Jacmel, Cayes, Gonaïves, St. Marc, Petit Goâves, Port-au-Prince, Anse Rouge and others, it is your turn.**

![Figure-20: Dr. Laurent Pierre-Philippe (NOR), Dr. Michel M.A. François (HCP) & Dr. Egel François (NOR).](image)

![Figure-21: From left to right: Georges Brisseau, Mrs. Josette Pierre Philippe, Dr. Michele J. François, Adrien Ligondé, Dr. Egel François, Fritznère Bien Aimé, and Dr. Michel M.A. François.](image)
Appendices
Appendix-A: HCP/NOR Joint Board Meeting on 11/08/14

Figure-A1: From left to right: Ulrick Maurisseau (NOR), Cyndie Rochelin (HCP), Giordani Jean Baptiste (HCP), Dr. Beatrice Rolland (HCP).

Figure-A2: From left to right: Ulrick Maurisseau (NOR), Cyndie Rochelin (HCP), Dr. Beatrice Rolland (HCP), Dr. Michel M.A. François (HCP), Dr. Laurent Pierre Philippe (NOR).

The meeting convened at about 7:00 P.M. with Dr. M. François facilitating the meeting.

Meeting Objective:
The purpose of the meeting was to formalize relationship between the two organizations, collaborate in fundraising activities to finance projects geared toward helping Port-de-Paix and North-West Department in Haiti.

Key Items Discussed on 11/08/14:
1. Call of meeting
2. Approval of minutes
3. Organizational Membership application and Donors’ checks
4. Disposition of money received
5. Size of container
6. Can HCP also work with other organizations from North-West of Haiti
7. List of items in the first container
8. Alternative way to fundraise – PayPal option in the future
9. Acquiring small size solar powered refrigerator
10. Time of 1st shipment
11. Purchasing of the container and keep it as storage room or use it for small clinic.
12. In which port in Haiti the container will be delivered. How will the supplies be transported from the incoming port to Port-de-Paix.
AGENDA

1. Call of meeting
   The meeting convened at about 7:00 P.M. on November 8, 2014 at the Double Tree Hilton Hotel on Highland Avenue, Philadelphia, PA.

2. Approval of minutes
   Minutes were approved

3. Organizational Membership application and Donors’ checks
   The group was divided into three in step-3 to be more efficient since these items required concentration and time and then regrouped in step-4.
   a. To make the transfer of merchandise smoother and quicker, HCP always advises other organizations to become a member of the Haitian Coalition of Philadelphia and hence the form had to be filled. Mr. Ulrick Maurisseau assisted by Miss Cyndie Rochelin filled out the HCP membership application.
      Result: HCP board received the application form along with a check to the amount of $100.00 from NOR – The membership was approved.
   b. Dr. Laurent Pierre Philippe had a list of all donors including new donors; Dr. Michel François had a list of previous donors. These two lists were given to Mr. Giordani Jean Baptiste and Dr. Beatrice Roland for reconciliation.
      Result: Reconciliation was okay.
   c. Dr. François and Dr. Pierre Philippe in the meanwhile discussed on how to strengthen the bonds between these two groups.

4. Disposition of money received
   The money raised could be used to ship two containers to Port-de-Paix.

5. Size of the container
   Question from NOR: What is the size of the container
   Answer from HCP: Standard 40ft long size container.

6. HCP/Other Organizations from North West of Haiti
   Question: All of the money collected was sent by members of NOR. Can other organizations from North-West become members of HCP and also ship containers to Haiti?
   Answer: HCP is a coalition that is composed of organizational and individual members and one of its main goals is to work in collaboration with other organizations in Haiti to provide medical supplies and equipment to many villages and cities in Haiti that suffered from inadequate health care. Many other organizations from North-West had already contacted HCP on this matter – If many organizations want to participate the better it is for the area. HCP will then allow other organizations to become members of the coalition. Since NOR has already collected money for the first two containers, other organizations will not be able to get their containers until the second NOR container is shipped to Haiti.

7. List of items in the first container
   The list of items in the container will be provided after the container is full. The list will be given to the Minister of Health for approval before taking the merchandise to Port-de-Paix

8. Alternative way to fundraise – PayPal option in the future
   Since PayPal allows people around the world to contribute, HCP will then modify its paypal access on its website. After clicking the paypal button donors will be instructed to click on the North-West Icon then a list of organizations from North-West will be displayed. The donor will then be able to click on the organization of their choices to donate.

9. Acquiring small size solar powered refrigerator
   HCP has asked if it could use ≈ $650 from the sum raised to acquire a small size solar powered refrigerator
The answer from NOR was yes.

10. Time of 1st shipment

   The first container should be ready to be shipped by the beginning of December 2014

11. Purchasing of the container and keep it as storage room or use it for small clinic.

   We will find out if the container can be purchased and used as a storage room in the backyard of the hospital or a small clinic.

12. In which port in Haiti the container will be delivered. How will the supplies be transported from the incoming port to Port-de-Paix

   The container will be delivered in Port-Au-Prince. If we can purchase the container, now the question is: would it be possible to pull this container all the way to Port-de-Paix because according to most people the roads are not in good shape.
Appendix-B: Thank you letters from Hospital Immaculate Conception on 08/14/15

Port-de-Paix, le 14 Août 2015

De : l'Hôpital Immaculée Conception de Port de Paix
Aux : Responsables de Haitian Coalition of Philadelphia et du Nordouestreuni
Object : Remerciements

Messieurs,

Le comité d’accueil et la direction médicale de l’hôpital Immaculée Conception de Port-de-Paix vous présentent leurs salutations et profitent de cette occasion pour vous remercier au nom des déshérités de la commune de Port-de-Paix, dans le cadre du don en matériel que vous aviez fourni à ladite institution.

Ce container rempli de fournitures et de matériels médicaux destinés à aider les patients de l’hôpital contribuera à l’amélioration des qualités de soins offerts. Nous vous remercions encore une fois de votre générosité ainsi que l’intérêt que vous témoignez à cette institution qui est aussi la vôtre.

Espérant que vous continuerez à apporter vos supports à cette institution, ces offices vous prient de croire, Messieurs, en notre parfaite considération.

__________________________________
Dr Saaely POLYCARPE
Directeur Medical
Note from Dr. Polycarpe on August 19, 2015

Dr Laurent:

Le departement du Nord-Ouest se sent fier de vous pour ces materiels combien importants mis a notre disposition au niveau de l'Hôpital Immaculee Conception de Port de Paix, encore une fois nous nous excusons pour ce retard independent de notre volonté. Depuis mom ascension a la direction de L'HIC c'est pour la premiere fois qu'on a recu des materiels d'une ampleur aussi considerable.

Encore une fois MERCI et que vous garde et vous protégé

Dr Saaely POLYCARPE
Directeur Medical HIC